

Dear Members

Please find some information below which may be of interest to you.

Please note: if interested, you should contact the advertisers of these posts directly and not the IACP. Thank you.

Yours sincerely

Shane Kelly

Professional Services Manager

IACP

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<https://www.facebook.com/IACP.CounsellingPsychotherapyIreland>

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## **IMPORTANT NOTICE - Eligibility Criteria for IACP Student and Pre-Accredited Membership**

Please be advised that as and from 17 January 2014, the eligibility for IACP Student and Pre-Accredited Membership applies to applicants whom are currently attending, or have qualified from, IACP Accredited Courses only.

Applicants from Non IACP Accredited courses, including applicants from outside Ireland, may still apply for First Time Accreditation by applying directly to the Accreditation Committee (once they have completed all the necessary client hours etc.)

Affiliate membership is also an option, but please note, that Affiliate Members may not practice as IACP therapists as Affiliate Membership is not a certificate of competence to practice.

IACP is not in a position to afford the status of an 'IACP Student / Pre-Accredited Therapist' to individuals whose training has not been verified or monitored by IACP – as is the case with applicants from Non IACP Accredited courses.

This new eligibility criterion shall be applied to all new applications and not applied retrospectively.

All present memberships will be honoured.

This means that anyone whom presently has Student or Pre-Accredited Membership Status already, can continue to avail of this membership (even if they have not attended an IACP Accredited course).

However, once an individual's Student membership expires, they will not be eligible to apply for Pre-Accredited Membership if they have not completed an IACP Accredited Course.

These details and the new application forms are available on the IACP website [www.iacp.ie](http://www.iacp.ie)

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## **Interested in being on the IACP Executive Committee?**

The IACP National Executive Committee manages the business of the Association. In considering becoming a member of the National Executive Committee it is important to understand what the responsibilities of an executive member are.

The actual time commitment required, can be, a major factor to consider as well as the energy needed to support the growth and development of an organisation such as IACP.

The committee meets each month, i.e. 12 times per annum, on alternating Fridays and Saturdays. Meetings begin at 10.30a.m. and finish at 2p.m. The support of members is also required at different times to attend meetings which arise in the course of business to hand e.g. consulting with internal and external personnel when seeking guidance, expertise and clarification on important matters. These meetings may occur on the day of National Executive meetings or on other days.

Executive members are encouraged to volunteer on IACP sub-committees to enhance the Executive Committee's knowledge and experience of the business, concerns and challenges facing their peers throughout the Association.

Another responsibility and time commitment is the requirement for Executive Committee members to attend National events (e.g. the National Ploughing Championship), launches and awards arising in the course of their tenure on the committee.

The members of the committee offer their individual talents, knowledge, expertise, experience, wisdom and integrity to a collaborative process of decision and policy making. The major commitment of time and energy, mentioned above, arises within this collaborative process, facilitating momentum and cohesion, ensuring, as much as possible, the safety of decisions made. It is therefore vital that Executive Committee members attend as many committee meetings as they possibly can.

Members also need to spend time reading and researching on many of the important matters that arise (and on which they personally might have a deficit of knowledge) and are often asked to furnish written reports and feedback on matters under consideration.

Seven members of the current Executive Committee plan to go forward for election at the A.G.M. on 22<sup>nd</sup> March 2014 and consequently there are four vacancies on the committee to be filled. Speaking for myself, and I'm sure, my 6 female colleagues going forward for

election, we hope that some of our male members will consider joining us in going forward to the Executive Committee 2014 – we do need gender balance!

We are also interested in being joined by members who have financial, policy development, good governance, 'not for profit' and other board experience.

I hope that the information outlined herein will assist members who may be considering volunteering on the Executive Committee to understand the commitment and responsibility involved in so doing. The closing date for nominations is Friday, 7<sup>th</sup> February 2014.

With best regards

Bernadette Darcy  
Leas Cathaoirleach

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## **Supervision Committee Seeking Volunteers**

If you are interested in Volunteering for this committee please download and complete the "Volunteering with IACP" form on IACP Website at <http://www.irish-counselling.ie/voluntary-work-psychotherapy-counselling> and return to Liz Gannon at [liz@iacp.ie](mailto:liz@iacp.ie).

### **Supervision Sub-Committee**

1. The purpose of the Supervision Sub-Committee is to assess applications for supervisor accreditation and to recommend criteria for supervisor accreditation or any other issues pertaining to supervision.
  2. With the exception of one member (point 3) all members of the Supervision Sub-Committee must be Accredited Supervisors of IACP.
  3. A committee place for 1 accredited member who is not an Accredited Supervisor (to serve one 3 year term only)
  4. For all other supervision committee members, membership shall be for a minimum of 2 years and a maximum of 2 consecutive terms (6yrs)
  5. A committee place for up to 2 retired supervisor members (to serve one 3 year term only)
  6. Membership to be a minimum of 2 years and a maximum of 3 years, with a maximum of 2 consecutive terms.
  7. The Committee meet monthly. (Duration of meetings: 2-3hrs)
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## **Job Opportunity – Crime Victims Helpline Coordinator**

Fixed term contract basis

Reporting to - the Board of Crime Victims Helpline

Crime Victims Helpline aims to support, inform and empower victims of crime and all those affected by crime. Crime Victims Helpline is a voluntary organization and a registered charity. The organization receives funding from the Commission for the Support of Victims of Crime. The coordinator is responsible for ensuring that Crime Victims Helpline (CVH) is managed in an efficient and effective manner in accordance with all legal requirements within the budget available and in accordance with the decisions of the CVH Board.

### **Key Duties and Responsibilities**

- Ensure that the Helpline assistance is provided during operational hours and that calls are dealt with in an appropriate manner;
- Provide ongoing support and training to volunteers;
- Manage staff - one part-time staff member at present;
- Develop and implement strategies to highlight issues of relevance to victims of crime;
- Arrange Board meetings and provide support to Board members;
- Raise awareness of the helpline through active communication with the media, the Gardaí and other relevant organisations and through the preparation and dissemination of appropriate written material such as an annual report and relevant leaflets etc.;
- Maintain relationships with relevant organisations;
- Establish strong links with the Commission for the Support of Victims of Crime and ensure that their requirements are met;
- Prepare funding requests and manage finances to ensure that the Helpline can continue to operate and remain financially solvent. This may involve some fund-raising;
- Recruit and train volunteers;
- Ensure all legal requirements in relation to Company Law and staff and volunteer management are complied with;
- Continuously develop knowledge of the justice system the needs and concerns of victims of crime and services available for victims of crime, and ensure that this information is provided to both staff and volunteers.

### **The Ideal Candidate will have:**

- At least 3 years experience in administration and management
- Experience in a similar role
- Experience of managing volunteers and staff
- Qualification in a relevant discipline;
- Knowledge of the Criminal Justice System;
- Experience in/knowledge of the voluntary sector;
- Excellent networking skills;
- Media experience;

- The following competencies:
  - Influencing skills
  - Relationship Building skills
  - Communication skills
  - Interpersonal skills
  - Leadership skills

Salary dependent on experience, in the region of €35,000 to €40,000 per annum.  
Please apply with CV to [crimevictimshelpinesecretary@gmail.com](mailto:crimevictimshelpinesecretary@gmail.com)

**Closing date:** Monday, 10 February 2014

<http://www.crimevictimshelpline.ie/>

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